



Head of Learning Support (Pre-K to Year 12) **Permanent full-time position, commencing Term 2, 2021**

Established in 1998, Penrith Anglican College is a Christ-centred community that exists to serve and glorify Christ by equipping students for His world. Throughout its history, the College has established itself as a place of academic rigour and care, producing graduates who reflect the College's values of compassion, integrity, courage, humility and perseverance.

Role Summary

The Head of Learning Support will be required to work closely with key staff to develop and lead the Learning Support program across the College. This position includes providing leadership and specialist knowledge to the Learning Support staff team to provide an inclusive educational environment, which supports students with disabilities and other learning support needs.

Reporting

This role reports to the Director of Studies and works closely with the Head of Primary.

Key Responsibilities

- Consult with students, staff and parents/carers to effectively understand the learning needs of students P-12, as required.
- Lead a team in working collaboratively with classroom teachers to improve their understanding of student needs and to differentiate their teaching and learning strategies.
- Collate, implement and evaluate Learning Support programs and strategies P-12.
- Assist with the development, implementation and review of Individual Learning Plans, including leading IEP consultation meetings with parents and teachers.
- Oversee the annual Nationally Consistent Collection of Data (NCCD) funding process, including providing professional development for teaching staff regarding required amendments to practice, programs and registers.
- Prepare and submit the documentation necessary for funding support and/or disability provisions for relevant students to relevant authorities.
- Work with Stage Coordinators, Heads of Department and classroom teachers to identify benchmark outcomes for in-class support.
- Manage the Teacher Aide allocation 7-12 and oversee the P-6 allocation.
- Select, conduct and analyse appropriate diagnostic testing as required.
- Track the learning progress of Learning Support students across the school, analysing student data to inform best practice for teachers to meet the diverse learning needs of their classes.
- Oversee the implementation of the Multit Programs in the Primary School.
- Engage with staff, and student data, including NAPLAN, ACER, pre- and post-assessments, to identify students with learning needs.
- Support colleagues in adapting formative and summative assessment strategies to meet the additional learning needs of students, including assessment for, as, and of learning.
- Consult and communicate effectively with community-based specialist consultants and private providers of services, reporting recommendations to staff.
- Critically engage in professional learning to update knowledge and practice, particularly regarding new developments in the area of special learning needs.
- Actively participate in College Leadership meetings and staff professional development activities.
- Undertake any other duties as directed by the Principal.

The incumbent must:

- Have a personal commitment to the Lord Jesus Christ and regularly attend at a Christian church.
- Accept Penrith Anglican College's Statement of Faith and live a lifestyle consistent with this.
- Be an excellent classroom practitioner.

The incumbent must also:

- Be accredited with the NSW Education Standards Authority (NESA).
- Have a degree in Education (Primary or Secondary) from a recognised tertiary institution.
- Further studies in Learning Support is highly desirable.
- Have a valid WWCC number.

Teaching Load and Remuneration

The teaching load will be determined annually by the Principal in consultation with the appointee and will reflect the role's learning, well-being, cultural, community, and administrative responsibilities.

The Head of Learning Support will receive a Leadership Level 2 allowance. Detailed information regarding remuneration, duties and conditions will be as per the Independent Schools NSW/ACT Standards Model (Teachers) Multi-Enterprise Agreement 2017 (or as revised).

Application Process

Interested applicants should submit the following:

- A completed [Application for Employment as a Teacher](#) form;
- A signed Penrith Anglican College [Statement of Faith](#);
- A cover letter addressing Key Responsibilities and Selection Criteria (no more than two pages);
- A Curriculum Vitae;
- Three Referees, one of whom should be your Church Minister or Pastor;
- Copies of qualifications;
- '100 Point' proof of identity (e.g. Driver's Licence, Medicare card, birth certificate, passport); and
- Current Working with Children Check Number for paid work.

Penrith Anglican College complies with the requirements of the *Child Protection (Working with Children) Act 2012*.

Interested applicants are encouraged to apply early as we may commence the interview process prior to the closing date. Applications will close when a suitable candidate is found. Penrith Anglican College reserves the right to make an appointment by invitation.

Applications should be addressed to:

Mrs Felicity Grima

Principal

applications@penrith.nsw.edu.au

Applications close Tuesday 23 March 2021 at 9.00am.